



Course Name: D.Ed

Expected first year enrolment (2016-17): No. of Students expected in 1st Year of 2016-18 Batch

Duration of programme (in years):

Must Check this Box

No break-up available:

	Male	Female	SC/ST	Minority	Differently Abled	Total (Male + Female)
Applications received:						
Approved intake:						
First year enrolment (2015-16):						
Shortfall:						
First year dropouts:						
Passout students (graduating in 2016):						
Students who cleared TET:						

If you don't have application received figure put Approved intake

Fresh Batch starting in 2015

Fresh Batch starting in 2015

2014-16 Batch passing out in 2nd Year, i.e. 2016

After click on 'No break-up available' check box, you will be able to fill only in this column, i.e. Total figure column

No. of students from passout batch of 2014-16 and appeared in TET Exam If any reason data not available fill '0'

Second Year Enrolment (2015-16)

2014-16 Batch's Enrollment in 2nd Year, i.e. for the period 2015-16

## ----- Guidelines -----

Respected Sir/Ma'am,

Kindly read each and every line/word very carefully.

Login Website is <http://input.prashikshak.in/>

**Only use new Passwords provided to each DIET on their Data Manager emails, and also sent to SCERT/SIE.**

Kindly follow following steps in respective indicator while Re-filling data on Prashikshak Portal:

### In **Functional Indicators > Pre-Service Programme**

Step 1: Fill **Duration of programme (in years):**

Step 2: Now fill **Expected first year enrollment (2016-17):**

Step 3: Check/Click the box next to **"No break-up available:"**

Step 4: Now start filling data in last column (total column)

Step 5: If you don't have the figure of **"Applications received:"** fill the *Approved Intake* figure in applications received.

Step 6: Now fill rest of the fields i.e. Approved intake; First year enrollment; Shortfall; First year dropouts; Passout students and Students who cleared TET

Step 7: Now click on the link which is just below 'Students who cleared TET', it is named **"Second Year Enrollment (2015-16)"**

**Note: "Second Year Enrollment (2015-16)"** data filling is compulsory for saving data of 1st Year, Else you will get error {*Please enter "Application received-(Total- Male+ female)*}. So first fill Second Year Enrollment data...Save it..then save 1st Year Data.

**If you don't have SC/ST, Minority, PWD candidates....simply put zero there.**

### In **Other Indicators > Financial Indicators**

Here SSA stands for **Sarva Shiksha Abhiyan** and TES stands for **Teacher Education Scheme**, for more information about TE Scheme...plz login on our website [www.teindia.nic.in](http://www.teindia.nic.in)

1. In this indicator, you have to take care of figures by avoiding dots in figures.
2. If you don't know the exact division of received funds in both scheme, you can again use **No break-up available** option. As the 2015-16 financial year has passed, the funds you have received can be taken as Received Funds, and according to that you can show your expenses.
3. In **TES Component Wise Break up** fill the amount which you have received in a particular component (grants from), in respective month.
4. In any particular field, where you don't have figure/amount/data, fill zero.

## About Saving/Submitting information >

You will get 5 attempts to submit the data, last time it was single attempt i.e. submitting 100% data was not allowing you to edit again, but this time you can edit...upto 5 times. This way you can fix your data, if something typed mistakenly.

Your data each time get saved in the Database once you clicks on save button.

**Data Approver or DA or DIET Principal approval is not required to submit the data. Whatever Data Manager or DM will submit will be taken a final. Ignore all the prompts which comes on your screen regarding this.**

## Process & Performance Indicators -> Others

This page contains 14 sub-indicators, you have to fill the 1st one only...which is "**Do you have data on placement of students for 2014-15?**"

After filling this, click save button in the last of the page.

**Those DIETs who don't have second year enrollment in their DIETs or any other issue please write separately to Mr. Suresh Balodi with all your contact details (mobile must) on his email ID [sureshbalodi.te@gmail.com](mailto:sureshbalodi.te@gmail.com) .**

Refilling related documents can be downloaded from Prashikshak page on TE website, i.e. <http://www.teindia.nic.in/ptep/index.html>

**I request you please fill your information by Thursday, 19th January 2017.**